



SUNCODE

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## **INFORMATION SECURITY MANAGEMENT SYSTEM POLICY**

We are Poland's leading company providing and implementing cutting-edge IT systems for managing documents and business processes in an enterprise, as well as providing consulting services in this area. Our leading solution is a proprietary system Plus Workflow, which allows reflecting any business process. We also conduct scientific research and develop innovative technologies in the field of document and business process management in enterprises. We are a leader in the automation and optimization of business processes.

The priority in the actions taken by all our employees is to ensure the confidentiality, integrity, and availability of information.

The main objectives associated with the implemented Information Security Management System according to ISO 27001:2023 include:

1. Development, implementation and continuous improvement of the Information Security Management System.
2. Ensuring the proper flow of information in the customer acquisition and retention process.
3. Increasing the resistance of the computer network to disruptions resulting from damage (failure) of the firewall edge device by providing redundancy.
4. Processing of personal data following legal and contractual requirements.
5. Ensuring confidentiality, integrity, and availability of information in a manner appropriate to the needs and expectations of stakeholders.

The policy is known to all employees and associates of our Company.

The management of our Company provides the necessary resources for the implementation of this ISMS policy.

